

Minutes

Tuesday

May 10, 2022

**1. Meeting called to order** at 7:00 pm

**Board Members present:** Jerry Rohde, Supervisor; Neil Jenkins, Trustee; Marguerite Cooper, Treasurer; Kelly Bushre, Clerk; Absent: Brian Goward, Trustee.

**2. Pledge of Allegiance recited**

**3. Public Comments –** none

**4. Approval of Consent Agenda** – N. Jenkins made a motion to approve the consent agenda as presented. M. Cooper with support. Motion carried. 4 yes and 0 no votes.

**5. Approval of Agenda** – Motion by J. Rohde to approve the Agenda as presented. Support by N. Jenkins. Motion carried.

**6. Guest** – none

**7. Approval of Minutes** –

**Township Board Minutes of 4-12-22 -** Motion by M. Cooper to approve the minutes with 1 correction to unfinished business. The Road agreement to do the streets in Wheeler for the amount of 6,500. Should be for the amount of 42,667.00. Support by J. Rohde. Motion carried. 4 yes and 0 no votes.

**8. Approval of Invoices** – Motion by J. Rode to approve bills for payment as presented, Support by N. Jenkins. Yes Votes: Rohde, Jenkins, Cooper, Bushre. No: 0 votes. Motion carried on a roll call vote.

**9. Report by:**

**Supervisor:**

1. **Zoning Permits:** P. Aldrich for home on Ransom Rd.
2. **Land Division:** D. Bennet – Motion by M. Cooper to approve the land division. Support by N. Jenkins. Discussed. Motion carried. 4 yes and 0 no votes.
3. **Assessing update**: Rolled over assessment roll and now working in the 2023 year.
4. **Complaints –** none
5. **MREC – DTE update –** final step of all the agreements are in process.
6. **GIS update – looking a better procedure to input splits on properties quicker. Have not decided yet to do an early fly over.**

**Treasurer:**

1. **Update –** received final check on delinquents and paper work. Will be working at that this week to get completed.

**Clerk:**

1. **Update –** hall rentals are booked May and June for every weekend.
2. **Election results/Upcoming Elections –** May 3rd election was very slow total voters 150. (38 walk ins/112 absentee voters). Will be getting things around and start soon on the August & November Elections.
3. **Township ARPA funds –** presented some ideas of what we could do with the funds. Discussed.

**10. Fire/Rescue Department**

**1. Update –** busy on both Fire & Rescue runs – Mike Sterling & Jim Schmitz have retired from the department. Picked up the on-call service truck. Getting the graphics from E & S Graphics done along with Crouch getting equipped with lights and sirens. State Representative Graham Filler has put in a request to the State for funds to build a new Fire/Rescue Station. Currently there is a burn ban on.

**11. Unfinished Business**

**1. Paving agreements – Motion by M. Cooper to rescind a motion from 4-12-2022 minutes**

(\*J. Rohde made a motion to do 1 mile of asphalt overlay on Olive Road between McClelland and Ransom Road for the cost of $120,000. Support by M. Cooper. Roll call vote. 5 yes and 0 no votes.) Support by J. Rohde. Motion carried on a roll call vote. 4 yes and 0 no votes.

**Motion** by M. Cooper to approve the Road Project of 2” overlay of asphalt on Olive from McClelland Road to Ransom Road for the amount of $80,000.00. Support by J. Rohde. Roll call vote. Yes: Bushre, Jenkins, Cooper, Rohde. No: 0 Motion carried.

Motion by N. Jenkins for the approval of Road Project of 2’ overlay of asphalt on Olive Rd. from Ransom Road to Wheeler Road for the amount of $40,000.00. Support by M. Cooper. Yes: Cooper, Jenkins, Bushre, Rohde. No: 0 Motion carried on a roll call vote.

**12. New Business**

**1. METRO Act Permit –** discuss, no action needed.

**2. Resolutions**

**Zoning and Permits Fee Schedule**

Zoning Permits

For Buildings or Units of $100,000.00 or Less in Value (per unit) - $65

For Buildings $100,000 to $300,000 -$125

For Buildings over $300,000.00 - $250

**Motion** by M. Cooper to approve the Zoning and Permits Fee Schedule with price change. Support by N. Jenkins. Motion carried.

**Rubbish Collection Resolution –** Motion by N. Jenkins to charge $150 for trash collection. Support by K. Bushre. Motion carried.

**Sewer Usage Rates Resolution –** Motion by K. Bushre to increase the sewer usage to $40.00 per month. Support by M. Cooper. Motion carried.

**Supervisor/Assessor Salary Resolution -** Motion by N. Jenkins to change supervisor salary to $11,100 and Assessors salary to $18,500. Support by M. Cooper. Motion carried.

**Clerk/Administrative Salary Resolution** – Motion by M. Cooper to increase Clerk salary to $19,600 and Administrative salary to $11,600. Support by N. Jenkins. Motion carried.

**Treasurer Salary Resolution –** Motion by N. Jenkins to increase Treasurers salary to $29,500. Support by K. Bushre. Motion carried.

**Trustee's Salary Resolution** – Motion by K. Bushre to increase Trustee salary to $220 per month. Support by J. Rohde. Motion carried.

**Handyperson Salary Resolution** – Motion by N. Jenkins to pay handyperson $16 per hour. Support by M. Cooper. Motion carried.

**Election Inspectors Salary Resolution** – Motion by K. Bushre to increase the hourly Salary to $16.50 per hour. Keeping the other pay items the same. Support by M. Cooper. Motion carried.

**Other Offices held Salary Resolution –**

**Board of Review - $50**.00 per diem/$18.00 per hour

**Board of Appeals** - $50.00 per diem

**Planning Commission** - $60.00 per diem/$70.00 per Chairperson

**~~General Hourly Rate~~** ~~- $14 per hour~~ - omit

**Hall Opening - $15 per opening**

**Hall Cleaning** - $60.00 per cleaning (2Hrs) – addition hours $15.00 per hour

**Co-op Student** - $12.00 per hour

Motion by K. Bushre to approve the pay of Other Offices Salary. Support by N. Jenkins. Motion carried.

**Street Lights Special Assessment Resolution** – Motion by K. Bushre to approve a 1.25 mills for Street light special assessment. Support by N. Jenkins. Discussed. This is a reduction from 1.5 mills. Motion carried.

1. Consumers 2022 Prosperity Awards – discussed and will look into it to see if we can be of use to the Township.
2. Budget – discussed. Scheduled a Budget work session for 5-25-22 at 9:30am.

**13. Public Comments** – none

**14. Board Comments** –

Clerk reported that the MTA conference had a lot of good classes this year.

Trustee Jenkins – talked about VanLoons possibly looking at creating manure to gas.

**15. Adjournment** - J. Rohde adjourned the meeting at 8:17 pm.

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Jerome Rohde, Supervisor Kelly A. Bushre, Clerk